

Regular Borough Council Meeting

July 12, 2021

The regular monthly meeting of Souderton Borough Council, held on the above date, was called to order by President Brian K. Goshow at 7:00 p.m. Council President Brian Goshow noted that this meeting is being recorded and will be available to view through the Borough website. The Borough Council meeting was attended by the following members and staff:

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| President Brian K. Goshow | Councillor Edward Huber |
| Vice-President Julie Munden | Mayor John R. Reynolds |
| Councillor Donna Rogers | Junior Councillor Nick Mancini |
| Councillor Richard Godshall | Solicitor Robert G. Bricker |
| Councillor Daniel Yocum | Borough Manager P. Michael Coll |
| Councillor Matt Mscichowski | Police Chief Brian Newhall |
| Councillor Daryl Littlefield | Public Works Director Steven Coll |

Absent from the meeting was Councillor Ned Leight. The meeting began with a moment of silent reflection under the direction of Councillor Daniel Yocum, followed by the Pledge of Allegiance.

Consideration was given to the minutes of the June 7, 2021 Regular Borough Council Meeting. A motion was made by Councillor Matt Mscichowski, seconded by Councillor Richard Godshall, to approve the minutes of the June 7, 2021 Regular Monthly Borough Council meeting as presented. The motion was approved.

Consideration was then given to the minutes of the June 21, 2021 Borough Council Work Session. A motion was made by Councillor Richard Godshall, seconded by Councillor Matt Mscichowski, to approve the minutes of the June 21, 2021 Borough Council Work Session meeting as presented. The motion was approved.

Mayor John Reynolds requested retiring police officer Adam Moore to join him in front of the audience as he read the following Proclamation honoring his service to the Borough of Souderton and the Souderton Police Department:

PROCLAMATION

**IN RECOGNITION OF ADAM W. MOORE AS HE ENTERS
RETIREMENT FROM SOUDERTON BOROUGH.**

WHEREAS, Adam W. Moore joined the Souderton Police Department as a part time police officer on March 5, 2007. Officer Adam Moore quickly established himself in the Souderton Community, serving in a regular shift capacity for most of his tenure with the Souderton Police Department; and

WHEREAS, Officer Moore was highly focused on a variety of community oriented policing initiatives. Most notably Officer Moore was the originator of “High Five Fridays” where he regularly greeted students and parents at the EMC Elementary School and was most popular with the students. Specific to the business community, Officer Moore was the originator of “Night Eyes” an overnight business and building security program; and

WHEREAS, Officer Moore became the manager of the Souderton Police Department drug takeback program, a premier program to keep drugs out of the hands of our youth; and

WHEREAS, Officer Moore served as the Liaison with the Montgomery County District Attorney Office, Juvenile Probation, Children Youth Services and other local agencies servicing Souderton Borough. Officer Moore was very passionate with serving and protecting our youth and was instrumental with the investigation and personally arrested a perpetrator in a violent child abuse case; and

WHEREAS, Officer Adam Moore developed strong relationships with our various community service organizations, Perseverance Volunteer Fire Company, Souderton Ambulance Association and countless community contacts all of which reflected positively to the foundation and continued service of the Souderton Police Department.

NOW, THEREFORE, I, John R. Reynolds, Mayor of the Borough of Souderton, joined by the members of Souderton Borough Council recognize Adam Moore for his service and dedication to Souderton Borough and the Souderton Police Department extending our best wishes for health and happiness as he undertakes future endeavors.

Presented on behalf of Souderton Borough Council this 12th day of July, 2021.

President Brian Goshow further noted that Community Oriented Policing was the strongest attribute of Officer Adam Moore during his career as evidenced by the noted programs and the community members who joined us this evening. President Goshow wished Adam Moore the best in his retirement.

Police Chief Brian Newhall circulated his monthly report to Borough Council. Chief Newhall reported that he attended a PennDOT program concerning the use and authority of crossing guards. He will be conducting a training session for the crossing guard staff in August. Study materials have been distributed to officers who applied to take the promotional test for Sergeant. The written test is scheduled for August 14, with the oral examination scheduled for the following Saturday. Chief Newhall will be working with public works to install some pedestrian crossing signs at specific walkways along main Street. The Department is starting De-escalation and Duty to Intervene training. Chief Newhall has implemented employee performance evaluations every six months. The Department is finalizing preparations for the Community Night Out on August 10th. The

Department is also looking to host a Citizen Police Academy in the fall. The two new police vehicles have been delivered for fit out and installation of equipment, with an expectations for delivery in a few weeks. Chief Newhall also distributed a report to Borough Council concerning police department staffing. Chief Newhall will be attending the PA Police Chiefs Association training conference next week.

The Borough Solicitor drafted the development agreements for the Towne Gate Commons Phase 2B development. The Borough Solicitor prepared an addendum to the Solid Waste Collection Agreement reflecting the sale of Advanced Disposal to Waste Management. The Borough Solicitor continues work on the new sanitary sewer ordinance.

Public Works Director Steven Coll circulated his monthly report to Borough Council. Brush collection and street sweeping is nearly complete. Crews installed the hanging flower baskets in the downtown business district. Crews are performing regular pool maintenance in the mornings, cleaning and sanitizing the bathhouses and performing filter maintenance. Crews are working on replacing street signs and will be re-painting the street markings at the Noble Street/Broad Street intersection. Preparations are being made to start up some storm drainage improvements projects.

Councillor Julie Munden commented that the signage and street markings restricting Diamond Street to one way traffic seems to be working well and the public seems to like the new restriction.

Borough Manager Michael Coll reviewed the meeting schedule. The Souderton Planning Commission did not have any pending new business therefore the July 7, 2021 meeting was cancelled. The next meeting of Borough Council will be the monthly work session meeting on Monday, July 19, 2021. The next regular Borough Council meeting will be on Monday, August 2, 2021.

The Agenda for the July 12, 2021 Borough Council meeting includes formal authorization to advertise for bids the next Solid Waste Collection contract to become effective January 1, 2022. The current contractor Advanced Disposal was purchased by Waste Management, who will be completing collections through the remainder of this year. The computer and IT needs of the Borough has grown significantly over the years. Our current IT service is not keeping pace with our needs. The Borough will be bringing body cameras online, we need to make improvements in our Wi-Fi systems and our hardware is aging. The Borough Manager recommended executing a service contract with Altek Business Systems to provide Managed IT Services. The last item concerns formal approval to prepare a new Souderton Borough Revitalization and Economic Development Plan specific to the needs of Souderton Borough and the newly formed Souderton Connects. Souderton Connects has recommended representatives to serve on the select committee.

Councillor Daryl Littlefield reported that the Communications Committee will

begin in-person Borough Council office hours every third Saturday. The office hours will be held in the lobby of the Souderton Municipal Building beginning at 11:00 am through 1:00 pm.

Councillor Daniel Yocum reported that the Souderton-Telford Rotary Club will sponsor movie night in the park on Saturday, July 24. Following the theme of Christmas in July.

Consideration was given to paying the bills for the month of June, 2021.

GENERAL FUND

Archer & Greiner, P. C., trustee	\$3,773.05	Metlife/Brighthouse/GASB	\$2,701.06
North American Benefits Co.	1,010.44	Moyer Indoor/Outdoor	2,293.91
North Penn Water Authority	31.79	NAPA Auto Parts	10.99
21 st Century Media	192.95	Nationwide Trust Company	1,021.34
Altek Business Systems, Inc.	151.96	NetCarrier Telecom, Inc	295.51
Altek Business Systems, Inc.	489.45	North American Benefits Co	1,010.44
Armour & Sons Electric, Inc.	904.93	PSAB CDL Testing Program	32.15
Barnside Farm Compost Facility	284.40	PECO Energy	29.49
Bergeys, Inc.	70.97	PA One Call System	93.44
Bishop Wood Products, Inc.	25.98	Petty Cash	158.69
Boucher & James, Inc.	713.81	PPL Electric Utilities	95.18
C & S Lawn and Landscape Inc.	1,305.00	PPL Electric Utilities	1,300.18
Clemens Uniform Rental	200.85	Ragnasoft, Inc.	1,095.00
Code Inspections, Inc.	195.00	Ready Refresh	109.80
Comcast	581.49	Richter Drafting Office Supply	323.64
Copes Garage, Inc.	613.88	Sherwin Williams	45.00
Country-Fair Cleaners	194.50	Something Better, Inc.	1,450.00
D. L. Beardsley, Ltd.	59.50	Souderton Telford Main Streets	5,937.50
Davidheisers, Inc.	36.00	Steven R. Coll	298.56
Deanne Renneisen-Snider	75.00	Styer Associates	6,050.00
Delta Dental/Gettysburg Benefit	1,417.59	Suburban Propane	307.41
Display and Sign Center, Inc.	780.00	Sudz In A Bucket, Inc.	38.50
FP Finance Program	408.75	The Harrison Group, Inc.	125.00
Fredericks Flowers	3,264.00	Todd Moyer	40.00
Freedom Systems Corp	4,924.00	Towne Answering Service	550.00
Fromm Electric Supply Corp.	34.91	Trumbauers Lawn & Rec, Inc.	838.49
George Allen Portable Toilets	375.00	Univest VISA	405.92
Home Depot	201.50	Univest VISA	285.34
Independence Blue Cross	17,747.86	Univest VISA	67.89
Jon Hager Collision, Inc.	46.00	Unum Insurance Company	980.55
Jurin Roofing Services, Inc.	606.20	Verizon	74.46
Lansdale Police Department	150.00	Verizon Wireless	398.24
Lawson Products, Inc.	391.21	Waste Management	38,134.46
Mary E. Gladwell	180.00	Wise Electric	337.50
Maryjane Yoder	170.22		
McDonald Uniform Company	1,606.01	Total General Fund	\$110,149.84

SEWER FUND

Altek Business Systems, Inc.	\$105.50	K J Door Services, Inc.	\$515.19
Bearing and Drive Solutions	399.85	Landis Block Nycconcrete Co	73.20
Cintas First Aid & Safety	150.53	Markey Paper & Packaging	131.76
Clemens Uniform Rental	217.90	Metlife/Brighthouse/GASB	69.21
Comcast	138.39	Midway Industrial Supply	2,950.22
Delta Dental/Gettysburg Benefit	569.28	Moyer Indoor/Outdoor	51.18
Derstine Company, Inc.	1,040.00	NetCarrier Telecom, Inc	111.13
EPWPCOA, Inc.	45.00	North American Benefits Co	254.20
EVOQUA Water Technologies	3,394.80	PPL Electric Utilities	12,621.30
FP Finance Program	49.75	Precision Solutions, Inc.	321.00
Fromm Electric Supply Corp.	43.70	Richard D. Nelson	372.90
Hajoca Corporation	370.48	Suburban Water testing Labs	3,498.56
Hangley Aronchick Segal Pudlin	115.50	Univar USA, Inc.	3,858.75
Home Depot	46.79	Unum Insurance Company	209.62
Independence Blue Cross	4,081.92	USA Blue Book	1,505.62
Irvin G. Tyson & Son, Inc.	1,540.00	Verizon	81.33
J. P. Mascaro & Sons	8,314.91	Total Sewer Fund	\$47,249.47

POOL FUND

Airgas National Carbonation	\$84.36	Landis Block Nycconcrete Co	\$15.00
Airgas National Carbonation	169.09	Markey Paper & Packaging, Inc.	223.76
American Power Washing, LLC	4,996.50	NetCarrier Telecom, Inc.	87.49
Bennington Pool Services, LLC	49,536.00	PECO Energy	1,581.61
Britton Industries	120.00	PPL Electric Utilities	845.29
Buckmans, Inc.	3,474.85	Richter Drafting Office Supply	19.25
Cintas First Aid & Safety	692.06	T & T Lanco Inc.	839.90
Comcast	167.46	Univest VISA	84.00
Display and Sign Center, Inc.	230.00	Univest VISA	53.88
Fellmans Pool Service, Inc.	5,600.61	Wellington Sporting Goods	42.00
Gillidsystems	2,745.00		
Good Plumbing Heating A/C, Inc.	118.75	Total Pool Fund	\$71,726.86

CAPITAL RESERVE FUND

Bergeys Electric, Inc.	\$35,238.84	Univest VISA	\$60.98
Boucher and James, Inc.	4,914.36	Weavers Landscaping	5,110.00
Naceville Materials	272.14		
Trout Brothers, Inc.	15,820.00	Total Capital Reserve Fund	\$61,416.32

LIQUID FUELS FUND

PPL Electric Utilities	\$866.56	U S Municipal Supply, Inc.	\$679.73
PPL Electric Utilities	5,937.46	Total Liquid Fuels Fund	\$7,483.75

A motion was made by Councillor Matt Mscichowski, and seconded by Councillor Richard Godshall, to approve the payment of bills for the month of June, 2021 as presented. The motion was approved.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Matt Mscichowski, to approve the payment of recurring bills for the month of July, 2021 as presented. The motion was approved.

President Goshow opened the meeting for public comment.

Bill Gallagher, 41 N. School Lane commented on concerns with the Berkeley Court Phase 2A development. The developer replaced several dead trees in December and there continues to be concern over the health of the trees. He also expressed concern with poor maintenance of the undeveloped ground behind their homes and speeding on N. School Lane. The Borough Manager noted that the developer is required to post an 18 month maintenance bond on the completed public improvements which includes the trees. Maintenance of the undeveloped ground remains the responsibility of the developer. Chief Newhall commented that he will work with the public works crew to paint speed lines on school Lane for the purpose of monitoring speed.

Adam Rich, 55 N. School Lane, expressed his continued frustration with the developer, Homeowners Association and the Borough in addressing the trees, repairing ruts in the lawns and mowing the undeveloped areas of the development.

There being no further public comment, President Brian Goshow moved to the business portion of the agenda.

A motion was made by Councillor Richard Godshall, and seconded by Councillor Matt Mscichowski, to authorize the advertisement for bids for the Solid Waste and Recycling Collection and Disposal contract to become effective January 1, 2022 through December 31, 2024. The motion was approved.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Donna Rogers, to approve the execution of a contract with Altek Business Systems to provide Managed IT Services for the Borough and Police Department operations. The motion was approved.

A motion was made by Councillor Daniel Yocum, and seconded by Councillor Julie Munden, to authorize the Montgomery County Planning Commission to prepare a "Souderton Borough Revitalization and Economic Development Plan" and to appoint a special committee consisting of Borough Councillors Julie Munden, Daryl Littlefield, Donna Rogers and Daniel Yocum and Souderton Connects representatives Harry

Boardman, Liz Peitzman, Kyle Hoff and Alison Giles to assist with this project. The motion was approved.

There being no further business, the meeting was adjourned at 7:50 pm.

Respectfully submitted,

P. Michael Coll, Secretary